

Historic Sites Preservation Council Minutes

Date: Wednesday, September 8, 2021

Time: 8:30 a.m.

Jefferson County Courthouse, Room 202 and virtual via

<https://zoom.us/j/96620049639?pwd=Qzh6R0xxc3BJY0cycmduYWlpTXlidz09>

1. **Call to order**

SCHULZ called the meeting to order at 8:30 a.m.

2. **Roll call**

Present: Anita Martin, Dick Schultz, Robin Untz, Kathy Maar (remote)

Absent: Steve Mode

Others Present: Olive Gross, President of the Bark River Historical Society

3. **Certification of compliance with open meetings law**

Truman noted that the meeting has been posted and is in compliance.

4. **Review of agenda**

Agenda approved as written

5. **Public comment** (Members of the public who wish to address the Council must register their request at this time)

Olive Gross would like the committee to reach out and work together with other historic organizations.

6. **Approval of minutes from the August 11, 2021 meeting**

Draft meeting minutes were provided for review.

Motion by Untz/Martin to approve the August 11, 2021 committee minutes.

Motion passes 4/0.

7. **Communications**

No communications

8. **Discussion on web site**

Committee would like the following changes made to the web pages:

- Summary of what the Council/Webpage is about – on main page

Web Links in this order:

- [History of Jefferson County](#)
- [Local Historic Registry \(alphabetical order\)](#)
- [How do I apply for Historic Registry](#)
- [Quadrant Studies](#)
- [Jefferson County Historical Societies](#)
- [State Historical Registry](#)
- [National or State Register of Historic Places](#)
- [Ordinance that defines/created the council](#)

The banner at the top of the page currently says “Historical Site Information”.

The group would like the work “site” removed.

Insert icons to place with the links (above), but didn’t have any examples...

9. **Discussion on Historic Sites Application Form and Submittal/Nomination Process**

Define the criteria, define review timeframe, statement of possible site visit, approval/denial process, Press Release/Certificate of Recognition, add to website list w/photo and description.

No Action Taken.

**10. Next meeting - October 13, 2021 @ 8:30am**

**11. Potential agenda items for Council's next meeting**

**12. Site Visit - N5097 Watertown Road, Jefferson, WI 53549**

The Council toured this historic property.

No action taken.

**13. Adjourn**

Motion by Martin/Untz to adjourn at 9:17 a.m.

Motion passes 4/0.